



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, MAY 13, 2013.

PRESENT:

Mr. M. Sefton, Chairperson, Mr. J. Murray, Vice-Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. D. Karnes, Mr. G. Kruck, Dr. L. Ross, Mr. M. Snelling, Mr. K. Sumner.

Secretary-Treasurer, Mr. K. Zabowski, Recording Secretary, Ms. S. Bailey, Live Streaming Video Operator, Ms. K. Boklaschuk.

Senior Administration: Dr. D. M. Michaels, Superintendent/CEO, Mr. G. Malazdrewicz, Associate Superintendent, Assistant Secretary-Treasurer, Mr. Denis Labossiere, Ms. B. Switzer, Director of Human Resources.

The Chairperson called the meeting to order at 7:00 p.m. He welcomed everyone in attendance to the meeting.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

The Secretary-Treasurer requested the addition of two personnel items and two Board operations items for In-Camera discussions.

The Superintendent requested the addition of two personnel items for In-Camera discussions.

Trustee Bowslaugh noted she had one addition under reports.

Dr. Ross – Mrs. Bowslaugh
That the agenda be approved as amended.

Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Special Board Meeting held April 22, 2013 were circulated.

Mrs. Bowslaugh – Mr. Karnes

That the Minutes be approved as circulated.

Carried.

- b) The Minutes of the Regular Board Meeting held April 22, 2013 were circulated.

Mr. Murray – Mr. Snelling

That the Minutes be approved as circulated.

Carried.

- c) The Minutes of the Special Board Meeting held May 6, 2013 were circulated.

Dr. Ross – Mr. Snelling

That the Minutes be approved as circulated.

Carried.

2.00 GOVERNANCE MATTERS:**2.01 Presentations For Information**

- a) The Chairperson recognized the following student accomplishments:

- École Secondaire Neelin High School students, Sam Waters, Brendan McKibben and Tyrell Medwid on their success at the Manitoba Skills Competition.
- Katie Wilson, Riverview School, on her successful book drive to ensure all Christmas hampers had a book.

The Chairperson offered the opportunity for each honouree to speak following receipt of their recognition.

2.02 Reports of Committees

- a) Parent/Guardian/Division Advisory Committee Meeting

The written report of the Parent/Guardian/Division Advisory meeting held on April 17, 2013 was circulated.

Trustee Snelling noted that he was the alternate on that committee and therefore should be removed from the list of regrets and only included when he is required as the alternate.

Trustee Murray highlighted the funds raised by school parent councils for their schools, noting it was impressive and congratulating those parent councils on their involvement in their school. Trustee

Sumner agreed with Trustee Murray noting parent councils are made up of a small and dedicated group of parents in each school and highlighted the support received by the community

Mr. Sumner – Mrs. Bowslaugh

That the Minutes be received and filed.

Carried.

b) Friends of Education Committee

The written report of the Friends of Education Committee meeting held on April 18, 2013 was circulated.

Trustee Ross requested clarification regarding the discussions and decisions related to the placing of a thank-you ad in the paper. Trustee Bartlette noted that the decision had been based on the fact that many businesses find they are indebted with requests for support and therefore prefer not to advertise the donations they make. He also pointed out that the cost of the ad is prohibitive as there are more than 400 names that would need to be included.

Mr. Bartlette – Mr. Murray

That the Minutes be received and filed.

Carried.

c) Finance Committee Meeting

The written report of the Finance Committee meeting held on April 22, 2013 was circulated.

Discussions were held as to whether or not a Committee had the right to “direct” Senior Administration to complete any task. It was felt that only the Board, as a whole, could direct the work of Senior Administration. It was noted that acceptance of the Committee minutes was seen as the Board of Trustees directing any work of Senior Administration that may have been requested at the Committee level. It was agreed that the minutes would be amended to reflect that Senior Administration was “requested” to provide information and not use the word “directed”.

Clarification was requested with respect to the discussions regarding budget reductions. It was noted that discussions regarding reductions needs to take place earlier in the process. However, the Board also needs to provide guiding principles and direction to Senior Administration with respect to the information and data they require for effective decision making. Superintendent, Dr. Michaels noted that Senior Administration will not be bringing forth a number of requests and any recommendation provided will come according to the FRAME documentation.

Mr. Snelling – Mr. Kruck

That the Minutes be received and filed.

Carried.

d) Divisional Futures & Community Relations Committee Meeting

The written report of the Divisional Futures and Community Relations Committee meeting held on April 24, 2013 was circulated.

Trustee Kruck noted a common theme amongst several student comments was the wish for more intramurals during lunch. He wondered what Senior Administration was doing to address this matter. Superintendent, Dr. Michaels, noted the Division had to adhere to the clause regarding “duty-free lunches” under the Collective Agreement. Therefore, any intramurals run by staff members was

provided on a volunteer basis. She also noted there was the possibility of inviting community members into the schools. She confirmed lunch hours of some staff members could be adjusted to add this item as part of the workload; however, that would cost the Division in staff allocation.

Mrs. Bowslaugh – Mr. Sumner

That the Minutes be received and filed.

Carried.

e) Facilities and Transportation Committee Meeting

The written report of the Facilities and Transportation Committee meeting held on May 2, 2013 was circulated.

Trustee Kruck requested that the minutes be amended to reflect the word “recommended” rather than using the word “agreed” with respect to discussions involving a request by a parent for an exception to the policy regarding bussing of high school students. Further discussions were held regarding the distances stated in the policy. It was noted by the Committee Chair that this policy had been amended a few years ago.

The Superintendent spoke to the progress being made on renovations to the Neelin High School science lab.

Mr. Karnes – Mr. Murray

That the Minutes be received and filed.

Carried.

f) Other

- Trustee Bowslaugh provided a verbal report on the Milestone Wellness Fair noting 306 children had been screened and in the process several had been identified for follow-up. She confirmed it had been a highly successful event.

2.03 Delegations and Petitions

NIL

2.04 Communications for Action

- a) East Side Band Parents, April 29, 2013, noting the East Side Band Parents were excited by the opportunities provided to middle years’ students to access instrumental education when the Board announced in June 2012 that there would be no registration fees collected for students enrolled in band programs. For the 2013-2014 school year there will be 580 students to be divided between Brandon West Middle Years School Band and East Side Band programs. This will result in approximately 290 students per location with a class size of 35 to 40 students. With 1.5 music educators and two classrooms at each location it is possible to offer a better quality program to students. Therefore, they are encouraged to hear of the anticipated portable classroom to be located at Earl Oxford. They hope the Board continues to support this program and maintain physical spaces that will accommodate reasonable class sizes.

Referred Business Arising.

2.05 Business Arising**- From Previous Delegation****- From Board Agenda**

- a) The correspondence from East Side Band Parents, Communications for Action 2.04a), thanking the Board for support of the instrumental music program and noting they hope the Board continues to support this program and maintain physical spaces that will accommodate reasonable class sizes was discussed. The Chairperson confirmed he had responded to the letter on behalf of the Board of Trustees. It was agreed to receive the correspondence as information.

- MSBA issues (last meeting of the month)**- From Report of Senior Administration**

- a) School Reports – NIL
- b) Learning Support Services Presentation – Apple Distinguished Educator Program – Reg Reimer.

Mr. Reg Reimer, Technology in Learning Specialist, recently received the “Apple Distinguished Educator Program” award and spoke to the Trustees about the program. Mr. Reimer began his presentation by discussing various partner networks and highlighting the Apple Distinguished Educator Program (ADE). He spoke to the application process which included employer support and a prepared video by the applicant. He noted his role in the program including advocating, advising, and authoring, as well as an ambassador of the program. He also spoke to the benefits he gains by belonging to the program. He concluded his presentation by discussing the role of technology in the classroom to support the new teaching paradigm.

Trustees thanked Mr. Reimer for his presentation noting they found it to be very informative. Trustees inquired as to where the Brandon School Division was on the paradigm shift. Mr. Reimer noted that the Province is moving towards student centred learning evidenced through use of technology such as “bring your own device”. He felt the Brandon School Division had done some key things to move in this direction and noted School Bundle will assist in this area. Trustees also inquired as to how transferable these programs were to other platforms. Mr. Reimer confirmed they were highly transferable.

Before concluding this portion of the agenda, Trustee Sefton presented Mr. Reimer with a certificate of recognition for receiving the Apple Distinguished Educator Program Award.

- c) Items from Senior Administration Report
 - Scholarship Agreement – Brandon Friendship Centre – Referred Motions.
 - Scholarship Agreement – Rotary Club of Brandon Sunset – Referred Motions.
 - Scholarship Agreement – Parker/Bruederlin Health Care Aide Scholarship – Referred Motions.
 - École Secondaire Neelin High School Off-Site Activity Request – Referred Motions.

- Valleyview Centennial School – Heating System Replacement – Referred Motions.

The Secretary-Treasurer spoke to the motions being brought forth through Senior Administration.

2.06 Public Inquiries (max. 15 minutes)

NIL

2.07 Motions

49/2013 Dr. Ross – Mr. Snelling

That the Agreement for continuation of a scholarship for an Aboriginal student graduating from the Neelin High School Off-Campus Program and enrolled in a post-secondary program, to be known as “The Brandon Friendship Centre Scholarship” in the amount of \$500.00 be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

50/2013 Mr. Bartlette – Mr. Snelling

That the Agreement to establish a scholarship which would award a Grade 8 student of the Brandon School Division who has participated in extracurricular activities demonstrating involvement, leadership or organizational skills in their school and community, to be known as “The Rotary Club of Brandon Sunset” award be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Mr. Karnes – Mr. Kruck

That the motion be tabled to the May 27, 2013 meeting in order to clarify with The Rotary Club of Brandon Sunset the scope of the award involved.

Tabled (8-0 – Trustee Bowslaugh abstained.)

51/2013 Mr. Murray – Mr. Bartlette

That the Agreement for the establishment of a scholarship for a graduating student from any of the three high schools who will be attending Assiniboine Community College to become a health care aide, to be known as “The Parker/Bruederlin Health Care Aide Scholarship” in the amount of \$200.00 be approved; and the Chairperson and the Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

52/2013 Mr. Karnes – Mr. Bowslaugh

That the trip involving sixteen (16) grades 9 to 12 male football students, from École Secondaire Neelin High School to make a trip to Vermillion, South Dakota July 10 – 13, 2013, be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

Carried.

53/2013 Mrs. Bowslaugh – Mr. Karnes

That the low Tender from Brandon Heating & Plumbing LTD. in the amount of \$1,035,961.39 (taxes included), to be financed by the PSFB through the issuance of debentures, for a heating system replacement for Valleyview Centennial School be accepted, subject to approval by the Public Schools Finance Board.

Carried.

54/2013 Mr. Kruck – Mr. Sumner

That a school bus be provided to the YMCA 2013 Summer Day Camp for the weeks of July 2nd, 2013 to August, 23rd, 2013, at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Motor Transport Board.

55/2013 Mr. Sumner – Mr. Kruck

That the Agreement between the Brandon School Division and the Brandon General Museum & Archives Inc., regarding the transfer and display of the artifacts known as the "B.J. Hales Collection", is hereby approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

2.08 Bylaws

Mr. Bartlette – Mr. Snelling

That By-Law 1/2013 being a borrowing by-law in the amount of \$919,000 upon the credit of the Division by the issue and sale of a debenture to meet partial costs for construction of the following projects: Valleyview Centennial School Emergency Roof Replacement, École Secondaire Neelin High School Science Lab Renovations and Steam Heating System Replacement, Vincent Massey High School Roof Replacement and Emergency Gym Roof Replacement, and Crocus Plains Regional Secondary High School Welding Shop Ventilation Upgrade, be now read for the second time, having first been read on April 22, 2013.

Mr. Bartlette – Mr. Snelling

That the rules be suspended and By-law 1/2013 be now read for a third and final time, and taken as read, finally passed.

Carried.

Mr. Snelling – Mr. Bartlette

That By-law 2/2013 being a by-law in the amount of \$14,000,000.00 providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the period of May 1, 2013 to June 30, 2013, be now read for the first time.

THE BRANDON SCHOOL DIVISION

BYLAW NO. 2/2013

A Bylaw of the Board of Trustees of The Brandon School Division in Manitoba, providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the period of May 1, 2013 to June 30, 2013.

WHEREAS the amount (if any) heretobefore borrowed and the amount hereby authorized to be borrowed do not exceed the amount of the said estimate after deducting therefrom such sums (if any) as have been paid over by Municipalities or by the Provincial Government on account of the amount required for May 1, 2013 to June 30, 2013 expenses of the School Division.

NOW THEREFORE the Board of Trustees of The Brandon School Division, in session assembled enacts as follows:

(1) THAT the Board of Trustees of the said School Division do borrow up to the sum **FOURTEEN MILLION (\$14,000,000) DOLLARS** from THE CANADIAN IMPERIAL BANK OF COMMERCE upon the credit of the said School Division, and do pay or agree to pay interest thereon either in advance or at maturity, and in either case after maturity, at the rate of PRIME less 0.6 per centum per annum.

(2) THAT the said borrowing may be by means of (a) an overdraft on the account of the School Division with the Bank by cheques signed by the Chairperson or Vice-Chairperson & Secretary-Treasurer or Assistant Secretary-Treasurer of the said School Division, or (b) a promissory note or notes of the said School Division, such note or notes to be attested by the signatures of the Chairperson and Secretary-Treasurer of the said School Division.

(3) THAT the amount so borrowed shall be a first charge upon any moneys to be received by the Board of Trustees on account of the estimate for May 1, 2013 to June 30, 2013 for the purposes of the said School Division whether from the Municipality or from the Provincial Government or from any other source and as the same are received the said School Division shall deposit them with the said Bank for payment of the amount so borrowed with interest thereon but the said Bank shall not be restricted thereto for payment of the sum or sums so borrowed nor shall it be bound to wait for repayment of the moneys so borrowed until the Municipality or the Provincial Government has discharged its obligation to the School Division nor be obliged to see that moneys paid to the School Division are deposited or applied as aforesaid

(4) THAT this Bylaw shall extend to and cover borrowings by the said Board of Trustees for the period commencing the 1st day of May, 2013, and to the extent necessary, this Bylaw shall have retroactive effect so as to be deemed in full force and effect at the commencement of said term.

(5) THAT nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favor of the said Bank.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba, this _____ day of _____ A.D. 2013.

SECOND READING: _____ day of _____ A.D. 2013.

THIRD READING: _____ day of _____ A.D. 2013.

Chairperson

Secretary-Treasurer

I, Kevin Zabowski, Secretary-Treasurer of The Brandon School Division DO HEREBY CERTIFY the above to be a true copy of Bylaw No. 2/2013.

Secretary-Treasurer

Mr. Snelling – Mr. Bartlette

That By-law 3/2013 being a by-law for the construction of the George Fitton School Gymnasium and Day Care Addition, not exceeding the amount of \$6,500,000.00, to provide for other related costs, and to provide for temporary financing, be now read for the first time.

THE BRANDON SCHOOL DIVISION

BYLAW NO. 3/2013

A Bylaw of the Board of Trustees of The Brandon School Division to authorize the construction of the George Fitton School Gymnasium and Day Care Addition, to provide for other related costs, and to provide for temporary financing therefor.

WHEREAS the Minister of Education has approved the construction of the aforesaid project pursuant to the provisions of Section 74 of The Public Schools Act.

AND WHEREAS, it is deemed expedient to make provisions for temporary financing therefor by entering into an agreement with the Canadian Imperial Bank of Commerce, Brandon, Manitoba for temporary advances and loans for the purpose of making progress payments on the said project as they fall due, subject to the approval of The Public Schools Finance Board.

AND WHEREAS, the Board of the said school division from time to time shall pass a bylaw or bylaws authorizing the issue of debentures to repay the amount of the temporary advances or loans and to fix the rates and levies required to repay the said debentures.

NOW THEREFORE the Board of Trustees of The Brandon School Division, in session assembled enacts as follows:

(1) THAT the Board of Trustees of The Brandon School Division may proceed with the aforementioned project and for that purpose enter into an agreement with the Canadian Imperial Bank of Commerce, Brandon, Manitoba, for temporary advances and loans in an amount not exceeding \$6,500,000.00.

(2) THAT the Board of Trustees of The Brandon School Division shall keep a separate capital ledger account to record the expenditures made in respect of the said project and shall open and maintain at its bank a separate capital bank account wherein progress payments on the said project shall be charged as required.

(3) THAT the proper officers of the said Brandon School Division, are hereby authorized to borrow under the said agreement by an overdraft on the account of the School Division with the Bank by cheques in the amounts required from time to time sufficient to make progress and other payments on the said project as they fall due.

(4) THAT said Board of Trustees shall from time to time pass the necessary bylaw or bylaws authorizing the issue of debentures to repay the amount of the temporary advances and loans to provide for meeting payments on the said debentures as they fall due by applicable rates and/or levies until the debenture has been fully paid and satisfied.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba, this _____ day of _____ A.D. 2013.

SECOND READING: _____ day of _____ A.D. 2013.

THIRD READING: _____ day of _____ A.D. 2013.

Chairperson

Secretary-Treasurer

I, Kevin Zabowski, Secretary-Treasurer of The Brandon School Division DO HEREBY CERTIFY the above to be a true copy of Bylaw No. 2/2013.

Secretary-Treasurer

Mr. Snelling – Mr. Bartlette

That By-law 4/2013 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2013 to June 30, 2014, be now read for the first time.

THE BRANDON SCHOOL DIVISION

BYLAW NO. 4/2013

A Bylaw of the Board of Trustees of The Brandon School Division in Manitoba, providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2013 to June 30, 2014.

WHEREAS the estimates of the said School Division for the above-mentioned fiscal period have been made and the budget of the Division for the fiscal year of July 1, 2013 to June 30, 2014 was the sum of **EIGHTY-SIX MILLION, SEVEN HUNDRED AND SIXTY-FOUR THOUSAND, EIGHT HUNDRED (\$86,764,800) DOLLARS.**

AND WHEREAS the Board of Trustees of the said School Division have not yet received any moneys on account of School Taxes for the year 2013/2014 from Municipalities nor any moneys from the Provincial Government by way of grant for the year 2013/2014 SAVE THE SUM OF *nil* Dollars (\$ --) from MUNICIPALITIES and THE SUM OF *nil* Dollars (\$ --) from the PROVINCIAL GOVERNMENT.

AND WHEREAS no moneys have been previously borrowed to meet the expenditures of the 2013/2014 fiscal period SAVE AS SET OUT IN THE FOLLOWING SCHEDULE, THAT IS TO SAY: Nothing previously borrowed.

AND WHEREAS the amount (if any) heretobefore borrowed and the amount hereby authorized to be borrowed do not exceed the amount of the said estimate after deducting therefrom such sums (if any) as have been paid over by Municipalities or by the Provincial Government on account of the amount required for July 1, 2013 to June 30, 2014 expenses of the School Division.

NOW THEREFORE the Board of Trustees of The Brandon School Division, in session assembled enacts as follows:

(1) THAT the Board of Trustees of the said School Division do borrow up to the sum **TWENTY MILLION (\$20,000,000) DOLLARS** from THE CANADIAN IMPERIAL BANK OF COMMERCE upon the credit of the said School Division, and do pay or agree to pay interest thereon either in advance or at maturity, and in either case after maturity, at the rate of PRIME less 0.6 per centum per annum.

(2) THAT the said borrowing may be by means of (a) an overdraft on the account of the School Division with the Bank by cheques signed by the Chairperson or Vice-Chairperson & Secretary-Treasurer or Assistant Secretary-Treasurer of the said School Division, or (b) a promissory note or notes of the said School Division, such note or notes to be attested by the signatures of the Chairperson and Secretary-Treasurer of the said School Division.

(3) THAT the amount so borrowed shall be a first charge upon any moneys to be received by the Board of Trustees on account of the estimate for July 1, 2013 to June 30, 2014 for the purposes of the said School Division whether from the Municipality or from the Provincial Government or from any other source and as the same are received the said School Division shall deposit them with the said Bank for payment of the amount so borrowed with interest thereon but the said Bank shall not be restricted thereto for payment of the sum or sums so borrowed nor shall it be bound to wait for repayment of the moneys so borrowed until the Municipality or the Provincial Government has discharged its obligation to the School Division nor be obliged to see that moneys paid to the School Division are deposited or applied as aforesaid

(4) THAT this Bylaw shall extend to and cover borrowings by the said Board of Trustees for the period commencing the 1st day of July, 2013, and to the extent necessary, this Bylaw shall have retroactive effect so as to be deemed in full force and effect at the commencement of said term.

(5) THAT nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favor of the said Bank.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba, this _____ day of _____ A.D. 2013.

SECOND READING: _____ day of _____ A.D. 2013.

THIRD READING: _____ day of _____ A.D. 2013.

Chairperson

Secretary-Treasurer

I, Kevin Zabowski, Secretary-Treasurer of The Brandon School Division DO HEREBY CERTIFY the above to be a true copy of Bylaw No. 4/2013.

Secretary-Treasurer

2.09 Giving of Notice

NIL

2.10 Trustee Inquiries

1. Trustee Kruck, referencing a recently held meeting with the Minister of Education, inquired as to whether or not the Division had heard back from the Minister regarding the funding of positions. The Secretary-Treasurer confirmed he had not heard back from the Minister. Mr. Kruck asked that a letter be sent to the Ministry to follow-up on this matter.
2. Trustee Murray requested the following information:
 - Information on the possible enrolment impact on Green Acres School the Green Acres Development will have;
 - Clarification regarding the possibility that recruitment of students from Grade 8 sports programs for high schools is taking place. If so, what is the Division going to do about it.

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Superintendent, Dr. Michaels, spoke to the following items which highlighted innovation in schools:

- Linden Lanes School:
 - o Gradual Release of Responsibility Model;
 - o Fountas and Pinnell training;
 - o HALEP
- St. Augustine School:
 - o Stages of Early Arithmetical Learning (SEAL) program.
- Crocus Plains Regional Secondary School:
 - o Student Support Services Team for Grade 9 students;
 - o Professional Development.

Dr. Michaels also referenced the Suspension Report and Senior High Access Committee meeting. The Superintendent concluded her report by highlighting the various correspondence which had been received.

Mr. Murray – Mr. Snelling

That the May 13, 2013 Report of Senior Administration be received and filed.

Carried.

3.02 Communications for Information

- a) Naomi Kruse, Executive Director, Manitoba Association of Parent Councils, March 15, 2013, noting that on March 8, 2013, Manitoba Association of Parent Councils and Manitoba Education partnered together to unveil the “*Everybody in School Every Day*” communication strategy aimed at increasing parental awareness of the importance of regular daily attendance for students in Manitoba. They have provided copies of brochures and posters available for distribution throughout the community and note these items are also available electronically at www.mapc.mb.ca.

Ordered Filed.

- b) Carol Bellringer, FCA, MBA, Auditor General, Manitoba, April 15, 2013, asking the Brandon School Division reviews its policies and ensure they meet the government’s expectations. This recommendation flows from their audit of senior management expense policies across government that was discussed in the fall. The audit found a wide range of policies in place. A copy of chapter 8 of their final public report is enclosed.

Referred to Policy Review Committee.

- c) Maureen Sicotte, Chair, Red River Valley School Division, April 18, 2013, addressed to the Honourable Nancy Allan, Minister of Education, noting the Red River Valley School Division, at their regular meeting April 16, 2013, discussed Bill 18 and fully supports the efforts of the Minister of Education to make schools safer for all students.

Ordered Filed.

- d) Joanne Muller, Secretary, Manitoba Education, Board of Reference, April 18, 2013, attaching a Notice of hearing for the Board of Reference to hear the request of Jim and Kathleen Gillon to transfer 95.0 acres of land located on NW1/4 21-9-22 from the Southwest Horizon School Division to the Brandon School Division. The hearing will be held at 10:30 a.m. on May 23, 2013 in the Boardroom of the Southwest Horizon School Division located at the Hartney Civic Centre, in Hartney, Manitoba.

Referred to Secretary-Treasurer Dept.

- e) Minister of Education, Nancy Allan, April 25, 2013, thanking the Brandon School Division for their support for Bill 18 *The Safe and Inclusive Schools Act*. She appreciates the decision to publicly declare support for Bill 18 through a Board motion as that sends a message that every student deserves to feel safe in school. Over the last decade the Government has worked with both public and independent schools to prevent and address bullying. Bill 18 builds on previous legislation as well as work that is already being done in schools across Manitoba and certainly within the Brandon School Division. She knows Neelin High School was one of the first schools in Manitoba to have a Gay-Straight Alliance, and, as recent Day of Pink events show, students there continue to promote acceptance and understanding. She is sure the Division will continue to show leadership on this issue and be an important partner in the days and months ahead.

Ordered Filed.

- f) Marcia Thomson, Assistant Deputy Minister, Healthy Living, Seniors and Consumer Affairs, and Jean-Vianney Auclair, Assistant Deputy Minister Manitoba Education, May 2013, noting the Province announced a Bed Bug Strategy to provide opportunities for collaboration, awareness, prevention and education for all Manitobans surrounding this difficult and stubborn nuisance pest. As part of this ongoing initiative a *Bed Bug Guide for Schools* has been developed based on a similar document for licensed child care facilities. This document is specific to the school environment and serves as a framework for the development of school division/school policies and procedures.

Referred to Policy Review Committee.

- g) Wendy Bloomfield, Chair of the Board, Seine River School Division, May 6, 2013, noting the Board of Trustees discussed the Safe and Inclusive Schools Initiative at their regularly scheduled board meeting on April 23, 2013. She notes all three of their high schools have active GSA groups and the division has been developing a *Respect for Human Diversity* Policy. This policy is being developed in consultation with students who are active members of GLOW, a student led GSA group. The Board fully supports the Minister's efforts to provide a safe and caring environment for all students.

Ordered Filed.

3.03 Announcements

- a) Policy Review Committee Meeting – 11:30 a.m., Wednesday, May 15, 2013 – Board Room.
- b) Workplace Safety and Health Committee Meeting – 1:00 p.m., Wednesday, May 15, 2013 – Conference Room.
- c) Administrator Selection Committee Meeting – 2:00 p.m., Thursday, May 16, 2013 – Conference Room.
- d) Joint City Council/School Board Committee Meeting – 4:30 p.m., Thursday, May 16, 2013 – BNRC Office, City Hall.
- e) Administrator Selection Committee Meeting – 9:00 a.m., Wednesday, May 22, 2013 – Conference Room.
- f) Education Committee Meeting – 11:30 a.m., Wednesday, May 22, 2013 – Board Room
- g) Finance Committee Meeting – 12:00 noon, Monday, May 27, 2013 – Board Room
- h) Aboriginal Education Advisory Committee Meeting – 1:00 p.m., Monday, May 27, 2013 – McLaren Room
- i) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, May 27, 2013, Board Room.

Dr. Ross – Mr. Karnes

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA**4.00 IN CAMERA DISCUSSION:****4.01 Student Issues**

- Reports
- Trustee Inquiries

4.02 Personnel Matters**- Reports**

- a) Confidential #1 – Personnel Report was noted.
- b) The Committee reviewed the report and recommendations of the Joint Job Evaluation Committee received as Confidential #2. It was agreed a motion would be brought forth at the conclusion of the meeting, in open board.
- c) Confidential #3 being a letter from the Manitoba School Boards Association was reviewed and discussed.
- d) The Superintendent updated the Board on two personnel matters.

- Trustee Inquiries**4.03 Property Matters/Tenders****- Reports**

- a) The Secretary-Treasurer reviewed a letter received from the Public Schools Finance Board.

- Trustee Inquiries**4.04 Board Operations****- Reports****- Trustee Inquiries**

Mr. Kruck – Mr. Sumner

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

56/2013 Mr. Karnes - Dr. Ross

That the recommendations from a report of the Joint Job Evaluation Committee, as noted in Confidential #2, be approved.

Carried.

5.00 ADJOURNMENT

Mr. Karnes – Mr. Kruck

That the meeting does now adjourn (10:20 p.m.)

Carried.

Chairperson

Secretary-Treasurer